

TIPTON COMMUNITY SERVICES DISTRICT
BOARD MEETING MINUTES
December 2, 2020

Due to C.O.V.I.D.-19 related conditions, this meeting was held via Teleconference.

1. Call meeting to Order: President Cardoza called the meeting to order at 6:00 p.m.
2. Roll Call: A quorum was established with verbal affirmation as follows: Directors Cardoza, McKay, Stover, Mendonsa and Perryman were present at the meeting; also, Johnny Price, Maintenance Supervisor, Carol Vaught, Board Clerk, Dennis Keller, Consulting Civil Engineer, Pat Sullivan, Legal Consultant and visitor Mr. Steve Hunt, Sr.
3. Public Comment: None at this time.
4. Complaints: None at this time.
5. Correspondence:
 - A. Board Clerk Vaught reported that there was a Holiday greeting card received from Lynn Conley's office.
 - B. Mrs. Vaught also shared an article that had been sent from the Tulare County Farm Bureau discussing the Tule Basin Land & Water Conservation Trust. Information only.
 - C. The District also received notification from the County of Tulare Clerk's Office notifying of increased fees for CEQA documents filing.
6. Minutes of the Regular Meeting to be considered for approval: The Board Members reviewed the Minutes from the November 4, 2020 meeting be approved. Director Perryman seconded the minutes of the November 4, 2020 meeting. Following review, Director Mc Kay motioned the motion. The motion carried.
7. C.O.V.I.D. -19 District Actions:
 - A. The Board determined to continue C.O.V.I.D.-19 actions previously established. 2020 and will follow guidelines for quarantine, estimated returning to work December 14, 2020 with the letter of release from Tulare County HHS. Randy Mastors from Pixley Public Utility District and Staff from Dennis Keller's office will assist in case of an emergency situation, or as needed.
8. Well No. 6:
 - A. Engineer Keller reported that, related to Well No. 6, there were three changes needed from the original specifications. Prevailing wages needed to be adjusted from prior mandated amount, the previous time frame for bid will be delayed until after the first of the year and the designated steel piping is not currently available, so a substitution has been accepted for use.
 - B. No action, information only.
9. STP Utilities Project:
 - A. Engineer Keller reported that the documents are available. Mr. Price will deliver the information to the property owner for signature when he returns.
 - B. No action, information only.
10. Water Quality Test Results:
 - A. Engineer Keller presented to the Board the recent water quality test results for Well No. 2. Nitrates have fallen to an acceptable level of 4.7 which is below the Maximum Contaminant Level (MCL). The District will continue to notify customers per State Water Resources Control Board compliance order. For Well No. 4, the Arsenic level is currently 7.0, within acceptable limits. The District will continue to monitor. Well No. 5 meets compliance levels for Nitrates as they continue to be well below the MCL. Arsenic level is being monitored and the Well is in the last position for use for distribution to the District customer.

11. Supervisor's Monthly Report: Mr. Price reported that there was nothing additional that hadn't been discussed in another topic.
12. Secretary/Clerk Report: Mrs. Vaught reported that, no additional items needed attention.
13. Revenue Report: Mrs. Vaught reviewed the revenue sources and reported that the District was able to pay the bills being presented for payment.
14. Process Bills for Payment: Director Cardoza asked the Board if they had questions about any bills. There were no questions; Director Stover made a motion to pay the bills. Director Perryman seconded the motion. The motion carried.
15. Delinquent Accounts, Extension Requests and Customer Adjustments: Mrs. Vaught presented the Board with the delinquent accounts and updated amounts owed the District. The District will continue with the current C.O.V.I.D-19 based delinquency procedures.
16. Adjournment: There being no further business, Director McKay made a motion to adjourn the meeting. Director Stover seconded the motion, and the motion carried. The time was 6:25 p.m.

Carol Vaught – Secretary / Clerk of the Board

Doug Cardoza – President of the Board
