

TIPTON COMMUNITY SERVICES DISTRICT
BOARD MEETING MINUTES

November 4, 2020

Due to C.O.V.I.D.-19, this meeting was held via Teleconference.

1. Call meeting to Order: President Cardoza called the meeting to order at 6:00 p.m.
2. Roll Call: A quorum was established with verbal affirmation; Directors Cardoza, McKay, Stover, Mendonsa and Perryman were present at the meeting; also, Johnny Price, Maintenance Supervisor, Carol Vaught, Board Clerk, Dennis Keller, Consulting Civil Engineer, Pat Sullivan, Legal Consultant and Visitor, Mr. Steve Hunt, Sr.
3. Public Comment: None at this time.
4. Complaints: None at this time.
5. Correspondence:
 - A. Board Clerk Vaught, reported that there was a letter from the California State Controller, that compensation to the Board members would be reported to the State of California in a different manner than previously submitted.
 - B. Webinar Training would be available to Board Members on-line in regard to Ethics Training required by the State of California for elected officials.
6. Minutes of the Regular Meeting to be considered for approval: The Board Members reviewed the minutes of the September 2, 2020 and October 7, 2020 meetings. Following review, Director Stover motioned the Minutes from the September 2, 2020 and October 7, 2020 meetings be approved. Director Perryman seconded the motion. The motion carried.
7. C.O.V.I.D. -19 District Actions: The Board determined to continue C.O.V.I.D.-19 actions previously established.
8. Well No. 5: Engineer Keller reported the District had received documentation approving use of Well No. 5 It has been moved to the last use position on our system. All tests will continue to be reviewed. Informational only
9. Well No. 6:
 - A. Engineer Keller reported that Well No. 6 is currently out for Bid, the final test well, position to be South on the lot near the alley.
No action, information only.
10. STP Utilities Project:
 - A. Engineer Keller reported that the easement description has been adjusted and the documents are available. Mr. Price will deliver the information to the property owner for signature.
No action, informational only. .
11. Water Quality Test Results:
 - A. Engineer Keller presented to the Board the recent water quality test results for Well No. 2. Nitrates have fallen to an acceptable level of 5.2 which is below the Maximum Contaminant Level (MCL). The District will continue to notify customers per State Water Resources Control Board request. For Well No. 4, the Arsenic level is currently within acceptable limits. The District will continue to monitor. Well No. 5 meets compliance levels. Nitrates continue to be well below the MCL.
12. Generator Funding Application:
 - A. The District office received notification October 12, 2020 from California Special Districts Association that a Grant opportunity to fund emergency electrical generation, was available for critical facilities. Due to the short application period, Mr. Price polled the Board and was

given the approval to ask Mr. Keller's office to complete the application process. The application was completed in time for the deadline of October 30, 2020.

B. After discussion, Director McKay motioned to ratify approval for, submittal of the Grant Application, and authorizing the signatures requested. Mr. Stover seconded the motion. The Motion carried.

13. Supervisor's Monthly Report:

A. Mr. Price reported that he will be replacing the gas line to the District office. Mrs. Vaught, had questioned why the gas bill seemed to be in excess based on the District's appliances. Mr. Price contacted The Gas Co. and, upon inspection, an outside under-ground leak was discovered and will be repaired.

14. Secretary/Clerk Report: Mrs. Vaught reported that, as part of the C.O.V.I.D.-19 relief bill, the pay for time off that she received would be deducted from the District's Federal 940 Employment Taxes.

15. Revenue Report: Mrs. Vaught reviewed the revenue sources and reported that the District was able to pay the bills being presented for payment.

16. Process Bills for Payment: Director Cardoza asked the Board if they had questions about any bills. There were no questions; Director Perryman made a motion to pay the bills. Director McKay seconded the motion. The motion carried.

17. Delinquent Accounts, Extension Requests and Customer Adjustments: Mr. Hunt presented the Board with the delinquent accounts and updated amounts owed the District. The District will continue with the current C.O.V.I.D-19 based delinquency procedures.

18. Adjournment: There being no further business, Director McKay made a motion to adjourn the meeting. Director Stover seconded the motion, and the motion carried. The time was 6:38 p.m.

Carol Vaught – Secretary / Clerk of the Board

Doug Cardoza – President of the Board
