

TIPTON COMMUNITY SERVICES DISTRICT  
BOARD MEETING AGENDA  
March 3, 2021

TIME: 6:00 p.m.

PLACE: Teleconference  
263 South Graham Road  
Tipton, CA 93272

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NOTE – MEETING PROCEDURE CHANGE AND NEW COMMENT PROCEDURE

Until further notice, all Board meetings will be held electronically and telephonically to comply with federal and state distancing guidelines. **There will be no physical meeting site.** See EO N-29-20 (Executive Order relaxing open meeting requirements). Anyone wishing to comment during the public comment period or on one of the Agenda items must submit their comments, in writing, to the District's physical address (provided at the top of the Agenda). Comments may also be emailed to the District at [tcsd@att.net](mailto:tcsd@att.net). All comments received prior to meeting will be read into the meeting minutes by District personnel. Spoken public comments will be allowed at the discretion of the President, not to exceed (5) minutes per individual. Until this Executive Order is lifted, the meeting access will be via phone or electronically with this meeting access as follows:

Call in numbers: 1-669-900-9128

Meeting I.D: xxx-xxxx-xxx

Password: xxxxxx

1. Call Meeting To Order:
2. Roll Call:
3. Public Comment: Any member of the public wishing to address the Board on a matter under their jurisdiction, please notify the Secretary of the District of your name and a brief description of the subject matter prior to the meeting. The Board will not be able to take action on any item not appearing on the Agenda. The public may comment on any item as it is presented during the course of the meeting.
4. Complaints:
5. Correspondence: All correspondence will be reviewed
6. Minutes of February 3, 2021 to be considered for approval:
  - A. The Board will review the draft minutes prepared for the February 3, 2021, Board Meeting.
  - B. Action: The Board will vote to approve, approve with modifications, or to not approve the minutes, as prepared.
7. North Burnett Road Water Service:
  - A. Mrs. Vaught will update the Board on the actions taken to complete directives.
8. COVID-19 District Actions:
  - A. The Board will review the current actions taken and consider other actions in relation to the District and the COVID-19 virus related declarations and orders.
9. Well No. 6 Update:

A. Engineer Keller will review with the Board the status of Bids for the test well for Well No. 6.

B. Action required: the Board will consider action to extend the Bid date.

10. STP Utilities Project:

A. Engineer Keller and Maintenance Supervisor Price will review with the Board the status of the easement documents related to the proposed new water pipeline.

11. Water Quality Test Results:

A. The Board will review the current water quality test results and any demonstrated trends.

12. Salt control Program: (?)

A. The District has received a Notice to Comply related to the Salt Control Program of the RWQCB. Staff will review with the Board the terms and conditions of the Notice.

B. Action: The Board will consider actions to implement the requirements of the Notice.

13. Tulare County ADA Ramp Improvements Project: (?)

A. The District has received correspondence from the County of Tulare of a pending project at the southwest corner of Avenue 152 and Road 120. The County has determined that facilities of the District are in conflict with their project and mandated a response by February 26, 2021.

- B. Action: The Board will determine how and when they desire to respond to the County, the Board will also indicate how they want to address the financial impacts of the mandate.

14. USA Notice and Response/Recording of Utility Actions: (?)

- A. Staff will review with the Board recent legislative changes reflected to management of USA notices and recording of utility related changes and additions. Responses to notices are also now required.
- B. Action: The Board will determine how to address the staff and financial impacts of the legislated requirements.

15. Superintendent Position:

- A. An update will be provided with respect to inquiries regarding available candidates to be available for training and certification to assume the Superintendent position upon Mr. Price's retirement. The alternative of contract service will be discussed.
- B. Action: The Board may provide instruction related to the search and compensation issues.

16. Maintenance Supervisor's Monthly Report:

- A. Mr. Price will review with the Board his monthly report.
- B. Action: As needed.

17. Secretary /Clerk Report:

- A. Information provided by Mrs. Vaught will be reviewed by the Board.
- B. Action: As Needed.

18. Revenue Report : January,

Current Service: \$ xxxxx.xx  
Other Revenue: \$ 1680.70  
Total \$ xxxx.xx

The District is able to meet its current expenses.

19. Process Bills for Payment:

- A. The Board will review the bills presented for payment.
- B. Action: The Board will vote to approve or not approve the bills for payment.

20. Delinquent Accounts and Extension Requests:

A. The Secretary will present extension requests the District has received.  
Discussion will occur with respect to potential state and/or federal actions regarding extensions and/or payment assistance.

B.Action: The Board will vote on the extension requests and will vote to initiate the normal procedure on the remainder of the past due accounts, if applicable.

21. Adjournment: There being no further business the Board will vote to adjourn the meeting.

Carol Vaught – Secretary – Clerk of the Board