

TIPTON COMMUNITY SERVICES DISTRICT
BOARD MEETING MINUTES

January 6, 2021

Due to C.O.V.I.D.-19 related conditions, this meeting was held via Teleconference.

1. Call Meeting to Order: Vice-President Stover called the meeting to order at 6:00 p.m.
2. Roll Call: A quorum was established with verbal affirmation as follows: Directors McKay, Stover, Mendonsa and Perryman were present at the meeting; also, Johnny Price, Maintenance Supervisor, Carol Vaught, Board Clerk, Dennis Keller, Consulting Civil Engineer, Pat Sullivan, Legal Consultant and visitor Mr. Steve Hunt, Sr.
3. Public Comment:
 - A. Secretary Vaught was contacted by a new resident of the North Burnett Road area about how to make a payment on their bill, the bill has been directed to the person chosen by agreement of the neighborhood, that person is no longer available. This subject will be added to the February 3, 2021 agenda for additional review and decision.
 - B. Engineer Keller received a request from Eric Limus with the Lower Tule River Irrigation District requesting a letter of support regarding a grant application for a SGMA project on behalf of the Tule Sub-basin, our District would benefit from the increase in ground Water this could produce. Director Mc Kay motioned that the matter of Tipton Community Services District providing support letter be added to the Agenda. Director Perryman seconded the motion. The motion carried.
 - C. Director Mc Kay motioned that Mr. Keller write the support letter. Director Perryman Seconded the motion. The motion carried.
4. Complaints: None at this time.
5. Correspondence:
 - A. Mrs. Vaught received notification from the County of Tulare, Elections Department with the November 3, 2020 District Election results; Director Douglas Cardoza and Director Anthony J. Mendonsa were elected as Board Members.
 - B. Board Clerk Vaught received a letter from the Native American Heritage Commission requesting an inventory of any qualifying remains and associated funerary objects that are in the District's possession or control as required by AB 275. Maintenance Supervisor Price stated that the District has no items. Mr. Sullivan, legal consultant, will provide a letter responding to the request.
 - C. Mrs. Vaught received a message from one of the District customers expressing their appreciation for leeway in bill payment during the current pandemic and that the stimulus check had assisted in her ability to bring her account current.
 - D. Mrs. Vaught received a written note from one of the customers stating he would be bringing his account up to date as soon as possible with additional payments.
 - E. Mrs. Vaught received notification from Sierra Daily Laboratory that their prices would be increasing for 2021 an average of 3.00%.
6. Reorganization of the Board:
 - A. The nominations for President opened: Director Stover nominated Director Cardoza for President. Director Perryman seconded the nomination. Director Mc Kay nominated Director Stover for President. There being no second and no further nominations for President, the nominations for President were closed. The vote was carried for Director Cardoza to be the President of the Board.

- B. The nominations for Vice-President opened: Director Stover nominated Director Mendonca for Vice-President. Director Mc Kay nominated, Director Stover for Vice-President, Director Mendonca seconded the nomination for Director Stover the nominations for Vice-President were closed. The vote was unanimous for Director Stover to serve as Vice-President.
 - C. The nominations for Treasurer were opened: Director Stover nominated Director Mc Kay for Treasurer. Director Perryman seconded the nomination. There being no other nominations for Treasurer, the nominations were closed. The vote was unanimous for Director Mc Kay to serve as Treasurer of the Board.
 - D. A motion was made by Director Mc Kay to appoint Carol Vaught as Clerk and ex Officio Secretary of the Board. Director Stover seconded the motion. There being no other nominations, the motion carried.
7. Minutes of the Regular Meeting to be considered for approval: The Board Members reviewed the Minutes from the December 2, 2020 meeting to be approved. After review, Director Mc Kay made the motion to accept the minutes from the December 2, 2020 Meeting Director Perryman seconded the motion. The motion carried.
8. Statement of Investment Policy:
Attorney Sullivan presented the Resolution and recommended a Statement of Investment Policy following previously established policies. Director Perryman made the motion that the District continue to follow previously set standards. Director Stover seconded the motion. The motion carried.
9. C.O.V.I.D. -19 District Actions:
A. The Board determined to continue C.O.V.I.D.-19 actions previously established in 2020 and will follow guidelines for 2021 as established.
10. Well No. 6:
A. Engineer Keller has set the proposed Bids to be due February 2, 2021 for the scheduled February 3, 2021 meeting to be held at 6:00 p.m.
B. No action needed information only.
11. STP Utilities Project:
A. Engineer Keller reported that the documents are available. Mr. Price will deliver the information to the property owner for signature.
B. No action, information only.
12. Water Quality Test Results:
Engineer Keller presented to the Board the recent water quality test results for Well No. 2. Nitrates were 11.00 for December. In January the District will be submitting samples to two labs to verify consistency in testing results. The average is below the Maximum Contaminant Level (MCL). The District will continue to notify customers per State Water Resources Control Board Compliance Order for Well No. 4, the Arsenic level is currently 3.0, within acceptable limits. The District will continue to monitor. Well No. 5 meets compliance levels for Nitrates as they continue to be well below the MCL. Arsenic level is being monitored and the Well is in the last position for use for distribution to the District customer.
11. Supervisor's Monthly Report:
A. Mr. Price reported that the water use for 2020 at 144 million gallons which was less than in 2019 at 168 million gallons with a reduction of 24 million gallons.

- B. The Board was also made aware that the scum trough is under repair at the sewer treatment plant and is being rebuilt.
- C. Mr. Price shared with the Board that he will be retiring in 2022 and that a replacement will need to work with him for a year unless they have certifications, also for continuity with the District's needs.
12. Secretary/Clerk Report: Mrs. Vaught reported that Marla Borges with M. Green and Company will present the yearly audit results, next month previously scheduled for this month, due to illness.
13. Revenue Report: Mrs. Vaught reviewed the revenue sources and reported that the District was able to pay the bills being presented for payment.
14. Process Bills for Payment: Director Stover asked the Board if they had questions about any bills. There were no questions; Director Mc Kay made a motion to pay the bills. Director Perryman seconded the motion. The motion carried.
15. Delinquent Accounts, Extension Requests and Customer Adjustments: Mrs. Vaught presented the Board with the delinquent accounts and updated amounts owed the District. The District will continue with the current C.O.V.I.D-19 based delinquency procedures.
16. Adjournment: There being no further business, Director McKay made a motion to adjourn the meeting. Director Perryman seconded the motion, and the motion carried. The time was 6:50 p.m.

Carol Vaught – Secretary / Clerk of the Board

Doug Cardoza – President of the Board
